

## **EAST HERTFORDSHIRE DISTRICT COUNCIL**

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held as a virtual meeting on Wednesday 22nd July, 2020 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Date this 14 July 2020

*James Ellis*  
Head of Legal and  
Democratic Services

*Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the virtual room at their conclusion*

### **AGENDA**

1. Chairman's Announcements

*To receive any announcements.*

2. Apologies for Absence

*To receive any Members' apologies for absence.*

3. Minutes – 13 May 2020 (Pages 7 - 42)

*To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 13 May 2020.*

4. Declarations of Interest

*To receive any Members' declarations of interest.*

5. Petitions

*To receive any petitions.*

6. Public Questions (Pages 43 - 44)

*To receive any public questions.*

7. Members' questions (Pages 45 - 48)

*To receive any Members' questions.*

8. Executive Report – 2 June 2020 (Pages 49 - 96)

*To receive a report from the Leader of the Council and to consider recommendations on the matters below:*

(A) Gilston Area Charter Supplementary Planning Document - final for adoption

9. Executive Report – 7 July 2020 (Pages 97 - 134)

*To receive a report from the Leader of the Council and to consider recommendations on the matters below:*

(A) East Herts Local Development Scheme - update July 2020

(B) Capital Contingency

(C) Annual Report 2019 - 20

10. Patmore Heath Conservation Area Appraisal and Management Plan  
(Pages 135 - 232)
11. Street Trading Consent Policy (Pages 233 - 284)
12. Motions on Notice

*To receive Motions on Notice.*

- (A) Motion on Notice - Anti Racism\_(Pages 285 - 286)

To consider a motion on notice proposed by Councillor Mione Goldspink and seconded by Councillor Chris Wilson.

- (B) Motion on Notice - Working to achieve a more equal and fair society\_(Pages 287 - 288)

To consider a motion on notice proposed by Councillor Holly Drake and seconded by Councillor Ben Crystall.

## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public Attendance**

East Herts Council welcomes public participation at its meetings. During the coronavirus restrictions on gatherings, meetings are currently being held online (via Zoom). Although the public cannot attend the Council's online meetings, for security reasons, anyone can watch the meeting live online. Please see below for details.

To watch the online meeting "live": follow the directions on this page of our website: <https://www.eastherts.gov.uk/councillors-committees/live-meetings-online>

### **Audio/Visual Recording of meetings**

Members of the public may record meetings of the Council.

## **Asking questions of Executive Members at Council meetings**

At Council meetings, time is provided for public questions. Any member of the public may ask a question of an Executive Member, as long as it relates to the work of the District Council. During the Coronavirus restrictions, public questions may be submitted in advance of the meeting, in writing and will be read out by the Chairman.

The deadline for submitting a public question to be answered at a Council meeting is midday, two days before the day of the meeting. To register a question, please contact Democratic Services.

Implementing paperless meetings is saving East Herts Council approximately £50,000 each year in printing and distribution costs of agenda packs for councillors and officers.

You can view the agenda on the website, and you can also use the Civica mod.gov app to download it to a mobile device. This app can be obtained from any app store.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

For further information about this meeting, contact Democratic Services on [democratic.services@eastherts.gov.uk](mailto:democratic.services@eastherts.gov.uk) or telephone 01279 655261.